

I. Course Description

Investigates the increasing use of projects to accomplish important organizational goals and the unique style of administration required to manage them. To illustrate and reinforce concepts, a variety of projects, organizational settings, and issues will be investigated. Topics to be addressed include the selection and role of the project manager, organization and planning, budgeting and cost estimation, and scheduling and resource allocation among multiple projects, monitoring, controlling, auditing, and terminating projects. MS Project software will be used as a tool to track and report on assigned projects. Prerequisites: Successful completion of all Foundation Courses or instructor's permission.

II. Learning Objectives:

Project Initiation. Determining project goals, determining deliverables, determining process outputs, documenting constraints, documenting assumptions, defining strategies, producing formal documentation.

Project Planning. Refining a project, creating a WBS, developing a resource management plan, determining resource requirements, defining budgets, refining time and costs estimates, establishing project controls, obtaining plan approval.

Project Execution. Committing and implementing resources, managing and communicating progress, implementing quality assurance procedures.

Project Control. Measuring performance, refining control links, taking corrective action, evaluating effectiveness of corrective action, ensuring plan compliance, reassessing control plans, responding to risk event triggers, monitor project activity.

Project Closing. Obtaining acceptance of deliverables, documenting lessons learned, facilitating closure, preserving product records and tools, releasing resources.

Text:

Project Management: The Managerial Process, third Edition  
McGraw Hill

Clifford L. Gray, Oregon State University

Erik W. Larson, Oregon State University

[http://highered.mcgraw-hill.com/sites/0072978635/student\\_view0/index.html](http://highered.mcgraw-hill.com/sites/0072978635/student_view0/index.html)

III Methods:

The following method(s) will be used in teaching the course: lecture, class/student/teacher discussion boards, quizzes and final exam.

Please review the following information for online courses

Required Operating System - Microsoft Windows 2000 or XP (XP recommended) or Mac OS 9.2 or higher.

Required Hardware – Pentium 3 processor (300MHz or higher), 256MB of RAM (512MB of RAM recommended), CD-ROM or DVD drive, monitor (800 x 600) or higher-resolution video adapter and monitor.

Required Software – Microsoft Office 2000 (2003 Recommended)

Web browser: Internet Explorer 5.x and above, Netscape 7.1, mozilla 1.0.1 and above or Safari

Required plug-ins: Adobe Acrobat Reader 6 or later, Macromedia Flash Player 7 or later, Apple QuickTime, RealPlayer, Windows Media Player and Java Runtime Environment 5.0. If you do not have the latest version of a plug-in, you will be prompted to download or upgrade, therefore, you do not need to install anything until you are prompted. Cookies and JavaScript must be enabled. Pop-up blocker must be turned off periodically to participate in live collaborations.

Online Learner Support: Help Desk dial extension 4357. Blackboard Information for Students at [www.desales.edu/technology](http://www.desales.edu/technology) (select Blackboard and then Technical Support).

IV Attendance: MBA Students are expected to attend/participate in class/discussion board. While it is recognized that business needs may necessitate travel the asynchronous form of our class makes it practical for the student to keep up with the work.

V References or Bibliography: The Student CD-Rom accompanying the text includes Study outlines, Quizzes, Selected exercises, Videos, PowerPoint slides, Microsoft Project software and Web links that will be helpful in accomplishing the course objectives.

VI Please review the University Plagiarism Policy in the Graduate Catalog.

VII Evaluation:

<i>Letter Grade</i>	<i>Min Points</i>	<i>Max Points</i>	<i>Letter Grade</i>	<i>Min Points</i>	<i>Max Points</i>
<b>A</b>	<b>930</b>	<b>1000</b>	<b>C+</b>	<b>770</b>	<b>799</b>
<b>A-</b>	<b>900</b>	<b>929</b>	<b>C</b>	<b>730</b>	<b>769</b>
<b>B+</b>	<b>870</b>	<b>899</b>	<b>C-</b>	<b>700</b>	<b>729</b>
<b>B</b>	<b>830</b>	<b>869</b>	<b>F</b>	<b>0</b>	<b>699</b>
<b>B-</b>	<b>800</b>	<b>829</b>			

Project Management Exam	200
Project Management Chapter Quizzes	250
Papers	250
Discussion Boards	300

Total Points 1000

Week 1 & 2 Chapters 1, 2 & 3  
Online Chapter Quizzes  
Discussion Board – Project Management  
Definitions  
Paper – Project Initiation

Week 3 & 4 Chapters 4, 5, & 6  
Online Chapter Quizzes  
Discussion Board – Project Initiation  
Paper – Project Planning

Week 5 & 6 Chapters 7, 8 & 9  
Online Chapter Quizzes  
Discussion Board – Project Planning  
Paper – Project Execution

Week 7 & 8 Chapters 10, 11, 12 & 13  
Online Chapter Quizzes  
Discussion Board – Project Execution  
Paper – Project Control

Week 9 & 10 Chapters 14, 15 & 16  
Online Chapter Quizzes  
Discussion Board – Project Control  
Paper – Project Closing

Week 11 & 12 Project Management Final Exam  
Discussion Board – Project Closing